



Teleconference Information:
Dial (408) 638-0968
Meeting ID: 595 517 908
Password: 014825

Instructions for Presentations to the Board by Citizens

NOVA Academy Early College High School (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School.

Due to the current COVID-19 situation, Governor Newsom issued Executive Orders N-25-20 and N-29-20, hereby waiving the Brown Act requirement of a physical quorum of Board Members for public meetings. The Executive Orders allow public meetings to be held remotely, such as via teleconference, without public notice at the remote location. As such, this Board Meeting will be conducted remotely via teleconference. In lieu of members of the public being physically present to address the Board, public comments may be submitted in writing to the Business Office by 8:00 AM on Friday, April 3, 2020. You can email the Business Office at angie-dillon@nova-academy.org. Please include your name, address, and phone number. Please state in your email if you are a parent, student, staff, or another individual. Last, please indicate the agenda item for your comment, or if your comment is not specifically on the agenda.

Public comments will be provided to the Board. If you wish for your written comments to be read aloud, please indicate this specifically in your email. Requests for comments to be read aloud will be honored, subject to the Board’s time limits on public comments.

At the discretion of the Board, the time limit is five (5) minutes for each presentation on items on the agenda. The total time devoted to agenda items shall not exceed one-half hour unless additional time is granted by the Board. All presentations shall be heard by the Board prior to formal discussion of the agenda topic by the Board and consideration of action.

At the discretion of the Board, the time limit for non-agenda items is limited to three (3) minutes each. The total time allotted to non-agenda items will not exceed fifteen (15) minutes unless additional time is granted by the Board. The Board Chair may disallow a request to address the Board if repetitive of other speakers, or if the speaker seeks to make a presentation that he or another speaker has made at a previous meeting, particularly if it appears that the total allotted time may be exceeded.

Any individual who requires reasonable accommodation to participate in a Board meeting may request assistance by contacting 714-569-0948. Please call prior to the meeting to allow for reasonable arrangements to ensure accessibility to the meeting.

| ITEMS | LEADER | TIME | ACTION REQUESTED |
|---|--------------------|-------|--------------------------|
| 1. CALL MEETING TO ORDER Welcome & Introduction | Dr. Sanford Otsuji | 1 min | |
| 2. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA | Dr. Sanford Otsuji | 5 min | |
| 3. PUBLIC COMMENT ON ITEMS ON THE AGENDA Members of the public wishing to address the Board of Directors on any agenda item may do so by commenting during this agenda item or during the item in question. | Dr. Sanford Otsuji | 5 min | |
| 4. CONSENT CALENDAR A. Approve Minutes from 3-5-2020 Board Meeting B. Approve Minutes from 3-11-2020 Special Board Meeting | Dr. Sanford Otsuji | 5 min | Approve Consent Calendar |

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| 5. TEMPORARY TELEWORK POLICY TO ADDRESS COVID-19 REMOTE WORKING CONDITIONS | Renee Lancaster/ Trevor Garrett | 10 min | <i>Approve Telework Policy</i> |
| 6. DISTANCE LEARNING EXPECTATIONS POLICY | Renee Lancaster/ Trevor Garrett | 10 min | <i>Approve Distance Learning Expectations Policy</i> |
| 7. FUTURES EDUCATION OF CALIFORNIA PROPOSAL TO PROVIDE COMPREHENSIVE SPECIAL EDUCATION SERVICES <ul style="list-style-type: none"> • NOVA Academy-Coachella • NOVA Academy-Santa Ana | Renee Lancaster/ Trevor Garrett | 10 min | <i>Approve Futures Proposal for NOVA Academy-Coachella</i> <i>Approve Futures Proposal for NOVA Academy-Santa Ana</i> |
| 8. 2019-2020 EMPLOYEE HANDBOOK <ul style="list-style-type: none"> • Families First Coronavirus Response Act Addendum | Alicia Lewis | 10 min | <i>Approve Employee Handbook Addendum</i> |
| 9. EXECUTIVE REPORT | Renee Lancaster | 10 min | |
| ADJOURN Posted on the NOVA Academy Website. | Dr. Sanford Otsuji | 1 min | |