



**Meeting Location:**  
**52780 Frederick St**  
**Coachella, CA 92236**

**Instructions for Presentations to the Board by Citizens**

NOVA Academy Early College High School ("School") welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Copies of the agenda are available to audience members.
2. Any person may address the Board concerning any item on the agenda. "Request to Address the Board on AGENDA ITEMS" forms are available for those who wish to speak on agenda items. You shall specify that agenda item on your form and give the form to the Recording Secretary to the Board.
3. At the discretion of the Board, audience members may be granted five (5) minutes to make a presentation to the Board at the time the specific agenda item is under discussion. The President of the Board may grant additional time for an individual to address the Board if circumstances permit. The total time devoted to presentations to the Board on agenda items shall not exceed one-half hour unless additional time is granted by the Board. The President may curtail individual presentations if repetitive of points raised by others, particularly if it appears the total allotted time may be exceeded.
4. All presentations shall be heard by the Board prior to the formal discussion of the agenda topic by the Board and consideration of action.
5. "Request to Address the Board on NON-AGENDA ITEMS" forms are available to audience members who wish to raise issues that are not specifically on the agenda. You shall complete the form and give it to the Recording Secretary to the Board.
6. Presentations on non-agenda items are limited to three (3) minutes each and the total time allotted to non-agenda items will not exceed fifteen (15) minutes. The President may disallow a request to address the Board if repetitive of other speakers, or if the speaker seeks to make a presentation that he or another speaker has made at a previous meeting, particularly if it appears that the total allotted time may be exceeded.
7. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth.
8. Any individual who requires reasonable accommodation to participate in a Board meeting may request assistance by contacting 714-569-0948. Please call prior to the meeting to allow for reasonable arrangements to ensure accessibility to the meeting.

ITEMS	LEADER	TIME	ACTION REQUESTED
1. <b>CALL MEETING TO ORDER</b> Welcome & Introduction	Sandy Otsuji	1 min	
2. <b>PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA</b>	Sandy Otsuji	5 min	
3. <b>PUBLIC COMMENT ON ITEMS ON THE AGENDA</b> Members of the public wishing to address the Board of Directors on any agenda item may do so by commenting during this agenda item or during the item in question.	Sandy Otsuji	5 min	
4. <b>CONSENT CALENDAR</b> A. Approve Minutes from 1-24-2019 Board Meeting B. Approve Minutes from 1-24-2019 Special Board Meeting C. NOVA Academy-Santa Ana Field Trip • Santa Ana to UC Riverside	Sandy Otsuji	5 min	Approve Consent Calendar

<p><b>5. CLOSED SESSION</b>  Conference with Legal Counsel, Anticipated Litigation (§ 54956.9)  Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: 1 potential case</p>	Chastin Pierman	15 min	
<p><b>6. SECOND INTERIM MULTI-YEAR BUDGET</b></p> <ul style="list-style-type: none"> <li>• NOVA Academy-Coachella</li> <li>• NOVA Academy-Santa Ana</li> </ul>	Karl Yoder/ Karen Lester	20 min	<p><i>Approve Second Interim Multi-Year Budget for Coachella</i></p> <p><i>Approve Second Interim Multi-Year Budget for Santa Ana</i></p>
<p><b>7. EXECUTIVE REPORT</b></p>	Renee Lancaster	20 min	
<p><b>8. 2019-2020 SCHOOL INSTRUCTIONAL CALENDAR</b></p> <ul style="list-style-type: none"> <li>• NOVA Academy-Coachella</li> <li>• NOVA Academy-Santa Ana</li> </ul>	Renee Lancaster	15 min	<p><i>Approve 2019-2020 School Calendar for Coachella</i></p> <p><i>Approve 2019-2020 School Calendar for Santa Ana</i></p>
<p><b>9. DECLARATION OF NEED FOR A FULLY QUALIFIED EDUCATOR</b></p>	John Bowen	5 min	<p><i>Approve Declaration of Need for a Fully Qualified Educator</i></p>
<p><b>10. AUDITOR VENDOR CONTRACT</b></p> <ul style="list-style-type: none"> <li>• NOVA Academy-Coachella <ul style="list-style-type: none"> <li>➢ Vavrinek, Trine, Day &amp; Co., LLP</li> </ul> </li> <li>• NOVA Academy-Santa Ana <ul style="list-style-type: none"> <li>➢ Vavrinek, Trine, Day &amp; Co., LLP</li> </ul> </li> </ul>	Renee Lancaster	15 min	<p><i>Approve Auditor Vendor Contract for Coachella</i></p> <p><i>Approve Auditor Vendor Contract for Santa Ana</i></p>
<p><b>11. NON-DISCLOSURE AGREEMENT FOR SAFE SCHOOL STUDY</b></p> <ul style="list-style-type: none"> <li>• NOVA Academy-Coachella</li> <li>• NOVA Academy-Santa Ana</li> </ul>	Renee Lancaster	10 min	<p><i>Approve Non-Disclosure Agreement for Coachella</i></p> <p><i>Approve Non-Disclosure Agreement for Santa Ana</i></p>
<p><b>12. APPROVE ONE-TIME OFF-SCHEDULE SALARY INCREASE FOR CERTIFICATED TEACHERS</b></p> <ul style="list-style-type: none"> <li>• NOVA Academy-Coachella</li> <li>• NOVA Academy-Santa Ana</li> </ul>	Renee Lancaster	15 min	<p><i>Approve One-Time Off-Schedule Salary Increase for Coachella Certificated Teachers</i></p> <p><i>Approve One-Time Off-Schedule Salary Increase for Santa Ana Certificated Teachers</i></p>
<p><b>13. BOARD OF DIRECTOR TERM RENEWALS</b></p>	Renee Lancaster	15 min	<p><i>Approve Board Term Renewals</i></p>

ADJOURN	Sandy Otsuji	1 min	
Posted at NOVA Academy-Santa Ana Campus, NOVA Academy-Coachella Campus, and NOVA Academy Business Office. Posted on NOVA Academy Website.			

Teleconference Location:

Call in number: 1 (800) 511-8018 - Pass Code: 4980567

NOVA Academy-Coachella Meeting Site: 52780 Frederick St, Coachella, CA 92236

NOVA Academy-Santa Ana Conference Site: Board Room (2nd Floor), 500 W. Santa Ana Blvd., Santa Ana, CA 92701