

NOVA ACADEMY

Board of Directors Special Meeting Minutes – August 9, 2020, 7:00 PM

Meeting Conducted via Teleconference

CALL MEETING TO ORDER: 7:00 PM

Board Chairman, Dr. Sanford Otsuji, called the meeting to order.

Members Present:

Dr. Sanford Otsuji, Chairman

Dr. Susan Garrett, Co-Chair

Rick Weir, Member

Olga Duarte, Member

Members Not Present

Norm Lester, Secretary

Karen Lester, Treasurer

Staff Present

Renee Lancaster, Chief Executive Officer/Founder

Angie Dillon, Executive Assistant

PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

None

PUBLIC COMMENT ON ITEMS ON THE AGENDA

None

BOARD POLICIES

The following Board Policies were updated:

- Distance Learning Expectations Policy (Revised)
- Professional Boundaries: Staff/Student Interaction Policy (Revised)
- Temporary Telework Policy to Address COVID-19 Remote Working Conditions (Revised)

Board Members reviewed the policies and commented that they are well written and concise.

Dr. Susan Garrett motioned to approve the Distance Learning Expectations Policy (Revised).

Motion: Susan Garrett

Second: Olga Duarte

Vote	Yes	No	Abstain
S. Otsuji	X		
S. Garrett	X		
R. Weir	X		
O. Duarte	X		

Dr. Susan Garrett motioned to approve the Professional Boundaries: Staff/Student Interaction Policy (Revised).

Motion: Susan Garrett

Second: Rick Weir

Vote	Yes	No	Abstain
S. Otsuji	X		
S. Garrett	X		
R. Weir	X		
O. Duarte	X		

Dr. Susan Garrett motioned to approve the Temporary Telework Policy to Address COVID-19 Remote Working Conditions (Revised).

Motion: Susan Garrett

Second: Olga Duarte

Vote	Yes	No	Abstain
S. Otsuji	X		
S. Garrett	X		
R. Weir	X		
O. Duarte	X		

2020-2021 STUDENT HANDBOOK

The 2020-2021 Student Handbook was previously approved at the July 8, 2020 Board Meeting. The handbook was updated again to include the recently Board-approved Parent and Family Engagement Policy (Title I) (Revised) and Special Education Policy.

Dr. Susan Garrett motioned to approve the 2020-2021 Student Handbook.

Motion: Susan Garrett

Second: Rick Weir

Vote	Yes	No	Abstain
S. Otsuji	X		
S. Garrett	X		
R. Weir	X		
O. Duarte	X		

Adjournment

The meeting was adjourned at 7:12 PM.



Norm Lester

8-9-2020