

NOVA ACADEMY

Board of Directors Meeting Minutes – April 27, 2017, 7:00 PM
50777 Santa Rosa Plaza, La Quinta, CA 92253

CALL MEETING TO ORDER: 7:00 PM

Members Present

Sanford Otsuji, Chairman
Dr. Susan Garrett, Co-Chair
Norm Lester, Secretary
Karen Lester, Treasurer
Gloria Grana, Member
Dave Shea, Member
Brenda Gonzalez, Member

Members Not Present

None

Staff Present

Renee Lancaster, CEO/Founder
Angie Dillon, Executive Assistant
Lisa Hernandez, Principal

Staff Present via Conference Line:

John Bowen, Director of Operations
Kathryn McGillivray, Assistant Principal

CONSENT CALENDAR

The Consent Calendar was presented for approval. The Consent Calendar contained the following matters.

- Minutes from March 9, 2017, Board of Directors Meeting
- Ratify Risk Management Vendor
- NOVA Academy-Coachella Field Trip
 - Coachella to Disneyland (Anaheim)

It is recommended that the Board approve the Minutes from the March 9, 2017, Board Meeting, the Ratification of the Risk Management Vendor, and the NOVA Academy-Coachella Field Trip to Disneyland.

Motion: Norm Lester

Second: Dave Shea

Vote	Yes	No	Abstain
S. Otsuji	X		
S. Garrett	X		
N. Lester	X		
K. Lester	X		
G. Grana	X		
D. Shea	X		
B. Gonzalez	X		

BUDGET UPDATE

NOVA Academy-Coachella

Mark Hendrie from Delta Managed Solutions presented the Budget Update for NOVA Academy-Coachella. He reported that the current ADA for Coachella is 202, which is slightly above where it was at 2nd interim. Revenue increased by \$29,000 and there is a \$65,000 improvement over the 2nd interim. The 2016-2017 school year should end in a strong position.

The Board discussed the need for the Coachella campus to have additional restrooms and for the modulares to be upgraded. Lisa Hernandez, Principal, reported that the Coachella campus has only two staff restrooms. John Bowen, Director of Operations, said he is working on receiving quotes for upgrading the modulares and adding more restrooms. He will present quotes at the next Board Meeting.

NOVA Academy-Santa Ana

Mark Hendrie presented the Budget Update for NOVA Academy-Santa Ana. He reported that the ADA reported at 2nd Interim decreased by 7 and the net revenue is \$75,000 less.

Carla Skaggs, Business Consultant, added that it is imperative to have a balanced budget. The Board discussed having a Special Meeting next month to discuss balancing the budget for Santa Ana. Karen Lester, Carla Skaggs, Renee Lancaster, and Mark Hendrie will plan a time to review and develop a 2017-2018 budget to present at the June Board Meeting.

Next, the Board discussed having a one-time off schedule salary increase for employees as a result of meeting specific performance benchmarks. Carla Skaggs reported that there are schools that have given a one-time payment to employees in the month of December. Carla recommended that NOVA Academy seek legal review. Sanford Otsuji, Board Chairman, asked John Bowen to conduct some additional research with NOVA Academy's legal team.

CLOSED SESSION

Public Employee Performance Evaluation

Title: President

RECONVENE TO OPEN SESSION

No action to report. The item will be put on the next Board Agenda.

2017-2018 SCHOOL INSTRUCTIONAL CALENDAR

For Board approval, Renee Lancaster, CEO/Founder, presented the 2017-2018 School Instructional Calendar for NOVA Academy-Coachella and NOVA Academy-Santa Ana.

Approve 2017-2018 School Instructional Calendar for NOVA Academy-Coachella

Motion: Susan Garrett

Second: Norm Lester

Vote	Yes	No	Abstain
S. Otsuji	X		
S. Garrett	X		
N. Lester	X		
K. Lester	X		
G. Grana	X		
D. Shea	X		
B. Gonzalez	X		

Approve 2017-2018 School Instructional Calendar for NOVA Academy-Santa Ana

Motion: Susan Garrett

Second: Karen Lester

Vote	Yes	No	Abstain
S. Otsuji	X		
S. Garrett	X		
N. Lester	X		
K. Lester	X		
G. Grana	X		
D. Shea	X		
B. Gonzalez	X		

LOCAL CONTROL ACCOUNTABILITY PLAN

NOVA Academy-Santa Ana

Kathryn McGillivray, Assistant Principal, shared the Local Control Accountability Plan (LCAP) goals and survey data collected from parents and students for NOVA Academy-Santa Ana. Some of the general findings from the survey data are that the school climate satisfaction is overwhelmingly high, students report feeling safe, and teachers are perceived to have high expectations of students. The goals included greater parental involvement, more students taking AP courses, and increased English and Math scores on the SBAC. The Board discussed the findings and gave their feedback on goals. The LCAP for Santa Ana will be approved at the next Board Meeting.

NOVA Academy-Coachella

Lisa Hernandez, Principal, shared the LCAP goals and survey data collected from parents and students for NOVA Academy-Coachella. The goals are increased SBAC scores, greater parental satisfaction at parent events, greater school safety satisfaction, and increased dual enrollment eligibility. From the LCAP surveys, parents overwhelmingly reported that they are satisfied with parent events and they enjoyed the topics. Lisa added that a high percentage of parents come to the events. Parents also reported that students are struggling with math and bullying is an issue. The Board discussed the findings and gave their feedback on goals. The LCAP for Coachella will be approved at the next Board Meeting.

BOARD RESOLUTION

John Bowen, Director of Operations, provided an overview of the Safe Learning Environment for all Students Resolution for Board approval. He explained that the resolution is comprised of the school's current practices and policies in a single document.

Approve Safe Learning Environment for all Students Resolution

Motion: Susan Garrett

Second: Karen Lester

Vote	Yes	No	Abstain
S. Otsuji	X		
S. Garrett	X		
N. Lester	X		
K. Lester	X		
G. Grana	X		
D. Shea	X		
B. Gonzalez	X		

LEASE AGREEMENT FOR NOVA ACADEMY-COACHELLA

Renee Lancaster presented the second amendment to the lease agreement for NOVA Academy-Coachella, which extended the lease for another three years.

Approve Lease Agreement for NOVA Academy-Coachella

Motion: Susan Garrett

Second: Dave Shea

Vote	Yes	No	Abstain
S. Otsuji	X		
S. Garrett	X		
N. Lester	X		
K. Lester	X		
G. Grana	X		
D. Shea	X		
B. Gonzalez	X		

CLOSED SESSION

Conference with Real Property Negotiator
Property-500 W. Santa Ana Blvd., Santa Ana, CA 92701
Government Code Section: 54956.8

RECONVENE TO OPEN SESSION

No action to report.

EXECUTIVE REPORT

Renee Lancaster presented the Executive Report where she reported on current activities and events for NOVA Academy-Coachella and NOVA Academy-Santa Ana. Graduation for Coachella will be held on June 1st at Southwest Church. Graduation for Santa Ana will be held on June 6th at Calvary Church in Santa Ana. In honor of Teacher Appreciation week, a YouTube video was created and an advertisement was published in the Orange County Register to thank the teachers and staff at NOVA Academy-Santa Ana. Renee reminded the Board that the next Board Meeting will be held on Tuesday, June 13.

Adjournment

The meeting was adjourned at 10:43 PM.



Norm Lester