

NOVA ACADEMY

Board of Directors Special Meeting Minutes – March 11, 2020, 8:00 PM

CONFERENCE MEETING SITES:

404 West Jonquil Road Santa Ana, CA 92706	4720 Avenida De Los Arboles Yorba Linda, CA 92886	7791 E. Northfield Ave Anaheim, CA 92807	21792 Contento Mission Viejo, CA 92691
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CALL MEETING TO ORDER: 8:00 PM

Board Chairman, Dr. Sanford Otsuji, called the meeting to order.

Members Present via Conference Sites:

Dr. Sanford Otsuji, Chairman

Dr. Susan Garrett, Co-Chair

Rick Weir, Member

Olga Duarte, Member

Members Not Present

Norm Lester, Secretary

Karen Lester, Treasurer

Gloria Grana, Member

Staff Present via Conference Line:

Renee Lancaster, Chief Executive Officer/Founder

Angie Dillon, Executive Assistant

PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

None

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None

THE CALIFORNIA DEPARTMENT OF EDUCATION AND CALIFORNIA DEPARTMENT OF PUBLIC HEALTH SCHOOL GUIDANCE ON NOVEL CORONAVIRUS INDICATORS

Renee Lancaster, Chief Executive Officer, shared that the California Department of Education and the California Department of Public Health issued guidance for schools on handling the novel coronavirus (COVID-19). The issuance lists four (4) Scenarios to measure as indicators with advice for prevention. Ms. Lancaster said NOVA Academy is in Scenario II, "Measures to be taken if there are two or more community transmission cases of COVID-19, but no individuals within the school test positive." In following suit with Scenario II, Ms. Lancaster said the school is communicating with parents, students, and staff members on health and safety. She is sending out information regarding the coronavirus as quickly as possible. The school canceled public field trips and placed a limit of 50 students in a large group area.

APPROVAL FOR CHIEF EXECUTIVE OFFICER TO BE GRANTED EMERGENCY CLOSURE POWERS TO TAKE ACTION

Renee Lancaster requested Board approval to be granted emergency closure powers to take action for the Coachella and Santa Ana campuses. Additionally, Ms. Lancaster asked the Board to approve a Board Resolution concerning measures for the school to address the organizational and educational impacts of the COVID-19 virus.

Motion to Approve Chief Executive Officer to be Granted Emergency Closure Powers for NOVA Academy-Coachella

Motion: Rick Weir

Second: Olga Duarte

Vote	Yes	No	Abstain	Conference Line
S. Otsuji	X			
S. Garrett	X			
R. Weir	X			
O. Duarte	X			

Motion to Approve Chief Executive Officer to be Granted Emergency Closure Powers for NOVA Academy-Santa Ana

Motion: Susan Garrett

Second: Rick Weir

Vote	Yes	No	Abstain	Conference Line
S. Otsuji	X			
S. Garrett	X			
R. Weir	X			
O. Duarte	X			

Regarding the Board Resolution, Renee Lancaster said the school is being proactive and taking the safety of staff members and students seriously. She spoke with staff about the possibility of a school closure. If the school should close, they are still required to follow laws and regulations on instructional minutes and school days. They may have to add additional days to the school calendar.

Dr. Susan Garrett asked if students could do Independent Study online to prevent adding more school days to the calendar. Renee Lancaster said the school could only offer Independent Study as an option, per California law. Students cannot be required to do Independent Study. Many colleges are closing down and switching to virtual learning, but they do not follow the same laws as K-12 schools. Ms. Lancaster is continuing to monitor updates and Executive Orders from Governor Newsom, including possible changes to the law regarding Independent Study. On Monday, Governor Newsom declared that students who qualify for free/reduced meals will still be able to get their meals. Ms. Lancaster said the school would be set up to give food to students if they should close.

Motion to Approve the Board Resolution on the COVID-19 Virus

Motion: Susan Garrett

Second: Olga Duarte

Vote	Yes	No	Abstain	Conference Line
S. Otsuji	X			
S. Garrett	X			
R. Weir	X			
O. Duarte	X			

Adjournment

The meeting was adjourned at 8:13 PM.

 3-11-2020
Norm Lester