

## **NOVA ACADEMY**

Board of Directors Special Meeting Minutes – June 27, 2017, 5:00 PM  
500 W. Santa Ana Blvd., Santa Ana, CA 92701

### **CALL MEETING TO ORDER: 5:00 PM**

#### **Members Present**

Sanford Otsuji, Chairman  
Dr. Susan Garrett, Co-Chair  
Norm Lester, Secretary  
Gloria Grana, Member

#### **Members Not Present**

Karen Lester, Treasurer  
Brenda Gonzalez, Member

#### **Staff Present**

Renee Lancaster, CEO/Founder  
John Bowen, Director of Operations  
Angie Dillon, Executive Assistant

Motion to pull 2017-2018 Student Handbook off the Consent Calendar and add it to the Board Agenda as Item #6 to be voted on separately.

**Motion:** Susan Garrett

**Second:** Norm Lester

<b>Vote</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>
S. Otsuji	X		
S. Garrett	X		
N. Lester	X		
G. Grana	X		

#### **CONSENT CALENDAR**

The Consent Calendar was presented for approval. The Consent Calendar contained the following matter:

- NOVA Academy-Coachella Field Trip to University of Redlands

It is recommended that the Board approve NOVA Academy-Coachella's Field Trip to University of Redlands.

**Motion:** Susan Garrett

**Second:** Norm Lester

<b>Vote</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>
S. Otsuji	X		
S. Garrett	X		
N. Lester	X		
G. Grana	X		

**LOCAL CONTROL ACCOUNTABILITY PLAN (LCAP)**

NOVA Academy-Coachella

Renee Lancaster, CEO/Founder, presented the LCAP for the Coachella campus. The results showed that Parent University enrollment participation increased, dual enrollment in college courses increased, graduation rate increased, and the rating for school climate increased. Preliminary scores in Math and English decreased. The Board discussed the importance of the principals presenting an academic plan for improvement with goals and the need for more support in Math courses. Susan Garrett, Board Co-Chair, recommended assessing students in Math every year to see improvement and benchmark. Renee added that more support Math courses were added for Coachella. In addition, both schools will implement a new assessment program that will allow teachers to develop benchmarks.

Approve Local Control Accountability Plan (LCAP) for NOVA Academy-Coachella

**Motion:** Susan Garrett

**Second:** Norm Lester

<b>Vote</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>
S. Otsuji	X		
S. Garrett	X		
N. Lester	X		
G. Grana	X		

**LOCAL CONTROL ACCOUNTABILITY PLAN (LCAP)**

NOVA Academy-Santa Ana

Renee Lancaster presented the LCAP for the Santa Ana campus. The results showed that Santa Ana met all its goals. Parent Involvement decreased, yet Parent Satisfaction is high. Renee added that Principals from the Santa Ana and Coachella campuses will be meeting to discuss an intervention to increase English and Math scores. Currently the Principals are dialoguing and discussing strategies. Sandy Otsuji, Board Chairman, and Susan Garrett requested again, that an academic plan be presented at the next Board of Directors meeting.

Approve Local Control Accountability Plan (LCAP) for NOVA Academy-Santa Ana

**Motion:** Susan Garrett

**Second:** Norm Lester

<b>Vote</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>
S. Otsuji	X		
S. Garrett	X		
N. Lester	X		
G. Grana	X		

## **2017-2018 STUDENT HANDBOOK**

Renee Lancaster presented the Student Handbook and summarized the changes. She added that the new and revised Board Policies are not in the Handbook yet.

Karen Lester arrived at 5:45 PM.

Approve 2017-2018 Student Handbook with Board Policies previously passed (new and revised) listed as follows: Safe Learning Environment for all Students Resolution, Harassment, Intimidation, Discrimination and Anti-Bullying Policy, Search and Seizure Policy, Suicide Prevention Policy, Uniform Complaint Policy, and Unlawful Harassment, Discrimination and Retaliation Policy.

**Motion:** Susan Garrett

**Second:** Gloria Grana

<b>Vote</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>
S. Otsuji	X		
S. Garrett	X		
N. Lester	X		
K. Lester	X		
G. Grana	X		

## **Adjournment**

The meeting was adjourned at 5:57 PM.

  
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Norm Lester