

NOVA ACADEMY

Board of Directors Special Meeting Minutes – November 19, 2020, 6:00 PM

Meeting Conducted via Teleconference

CALL MEETING TO ORDER: 6:00 PM

Board Chairman, Dr. Sanford Otsuji, called the meeting to order.

Members Present:

Dr. Sanford Otsuji, Chairman

Dr. Susan Garrett, Co-Chair

Norm Lester, Secretary

Karen Lester, Treasurer

Rick Weir, Member

Olga Duarte, Member

Members Not Present

None

Staff Present

Renee Lancaster, Chief Executive Officer/Founder

Angie Dillon, Executive Assistant

PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

None

PUBLIC COMMENT ON ITEMS ON THE AGENDA

None

APPROVAL OF CEO DETERMINATION OF ONSITE/ONLINE INSTRUCTION DUE TO COVID-19

As a precaution, Renee Lancaster, CEO, requested the Board approve her decision to suspend hybrid instruction following Thanksgiving Break. Beginning Monday, November 30, the remainder of the Fall 2020 semester will consist entirely of distance learning. Ms. Lancaster reported that California's COVID-19 cases are rising at such an alarming rate that most counties are now in the Widespread (Purple) Tier. The Purple Tier is the most restrictive level in the State's effort to control the spread of COVID-19. Orange County was moved from the Substantial (Red) Tier back to the Purple Tier on Monday, November 16, while Riverside County remains in Purple.

Renee Lancaster said it was a difficult decision, especially since they had done such a good job preparing both campuses for reopening. Students at Santa Ana had returned to campus on October 26 in a staggered fashion, while the Coachella campus was not allowed to reopen due to Riverside County being in the Purple Tier.

Board Members agreed that the school should act cautiously to protect everyone's health and safety, and flexibility is critical.

Dr. Susan Garrett, Board Co-Chair, motioned to approve the CEO Determination of Onsite/Online Instruction Due to COVID-19 for the Coachella campus. Norm Lester, Board Secretary, seconded the motion.

Motion: Dr. Susan Garrett **Second:** Norm Lester

Vote	Yes	No	Abstain
S. Otsuji	X		
S. Garrett	X		
N. Lester	X		
K. Lester	X		
R. Weir	X		
O. Duarte	X		

Dr. Susan Garrett motioned to approve the CEO Determination of Onsite/Online Instruction Due to COVID-19 for the Santa Ana campus. Olga Duarte, Board Member, seconded the motion.

Motion: Dr. Susan Garrett **Second:** Olga Duarte

Vote	Yes	No	Abstain
S. Otsuji	X		
S. Garrett	X		
N. Lester	X		
K. Lester	X		
R. Weir	X		
O. Duarte	X		

Adjournment

The meeting was adjourned at 6:12 PM.

11-19-2020


Norm Lester