



Meeting Location:
50777 Santa Rosa Plaza
La Quinta, CA 92253

Instructions for Presentations to the Board by Citizens

NOVA Academy Early College High School ("School") welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Copies of the agenda are available to audience members.
2. Any person may address the Board concerning any item on the agenda. "Request to Address the Board on AGENDA ITEMS" forms are available for those who wish to speak on agenda items. You shall specify that agenda item on your form and give the form to the Recording Secretary to the Board.
3. At the discretion of the Board, audience members may be granted five (5) minutes to make a presentation to the Board at the time the specific agenda item is under discussion. The President of the Board may grant additional time for an individual to address the Board if circumstances permit. The total time devoted to presentations to the Board on agenda items shall not exceed one-half hour unless additional time is granted by the Board. The President may curtail individual presentations if repetitive of points raised by others, particularly if it appears the total allotted time may be exceeded.
4. All presentations shall be heard by the Board prior to the formal discussion of the agenda topic by the Board and consideration of action.
5. "Request to Address the Board on NON-AGENDA ITEMS" forms are available to audience members who wish to raise issues that are not specifically on the agenda. You shall complete the form and give it to the Recording Secretary to the Board.
6. Presentations on non-agenda items are limited to three (3) minutes each and the total time allotted to non-agenda items will not exceed fifteen (15) minutes. The President may disallow a request to address the Board if repetitive of other speakers, or if the speaker seeks to make a presentation that he or another speaker has made at a previous meeting, particularly if it appears that the total allotted time may be exceeded.
7. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth.

ITEMS	LEADER	TIME	ACTION REQUESTED
1. CALL MEETING TO ORDER Welcome & Introduction	Sandy Otsuji	1 min	
2. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA	Sandy Otsuji	5 min	
3. PUBLIC COMMENT ON ITEMS ON THE AGENDA Members of the public wishing to address the Board of Directors on any agenda item may do so by commenting during this agenda item or during the item in question.	Sandy Otsuji	5 min	
4. CONSENT CALENDAR A. APPROVE MINUTES FROM 3-9-2017 B. RATIFY RISK MANAGEMENT VENDOR C. NOVA ACADEMY-COACHELLA FIELD TRIP • Coachella to Disneyland (Anaheim)	Sandy Otsuji	5 min	Approve Consent Calendar
5. BUDGET UPDATE • 2017-2018 Enrollment • One-Time Off Schedule Salary Increase	Mark Hendrie/ Carla Skaggs	15 min	

6. CLOSED SESSION PUBLIC EMPLOYEE PERFORMANCE EVALUATION TITLE: PRESIDENT	Sandy Otsuji/ Chastin Pierman	15 min	
7. RECONVENE TO OPEN SESSION REPORT ACTION TAKEN IN CLOSED SESSION IF ANY	Sandy Otsuji	1 min	
8. 2017-2018 SCHOOL INSTRUCTIONAL CALENDAR <ul style="list-style-type: none"> NOVA Academy-Coachella NOVA Academy-Santa Ana 	Renee Lancaster	10 min	<i>Approve School Calendar for Coachella</i> <i>Approve School Calendar for Santa Ana</i>
9. LOCAL CONTROL ACCOUNTABILITY PLAN <ul style="list-style-type: none"> NOVA Academy-Coachella NOVA Academy-Santa Ana 	Lisa Hernandez/ Kathryn McGillivray	20 min	<i>Approve Local Control Accountability Plan for Coachella</i> <i>Approve Local Control Accountability Plan for Santa Ana</i>
10. BOARD RESOLUTION <ul style="list-style-type: none"> Safe Learning Environment for all Students Resolution 	John Bowen/ Renee Lancaster	5 min	<i>Approve Resolution</i>
11. LEASE AGREEMENT FOR NOVA ACADEMY-COACHELLA	Renee Lancaster	10 min	<i>Approve Lease Agreement for Coachella</i>
12. CLOSED SESSION Conference with Real Property Negotiator Property-500 W. Santa Ana Blvd., Santa Ana, CA 92701 Government Code Section: 54956.8	John Von Helms	20 min	
13. RECONVENE TO OPEN SESSION REPORT ACTION TAKEN IN CLOSED SESSION IF ANY	Sandy Otsuji	1 min	
14. EXECUTIVE REPORT	Renee Lancaster	15 min	
ADJOURN	Sandy Otsuji	1 min	
Posted at NOVA Academy-Santa Ana Campus, NOVA Academy-Coachella Campus, and NOVA Academy Business Office. Posted on NOVA Academy Website.			

Teleconference Location:

Call in number: 1 (800) 511-8018 - Pass Code: 4980567

NOVA Academy-Coachella Meeting Site:

50777 Santa Rosa Plaza, La Quinta, CA 92253

NOVA Academy-Santa Ana Conference Site:

Board Room (2nd Floor), 500 W. Santa Ana Blvd., Santa Ana, CA 92701