

NOVA ACADEMY

Board of Directors Meeting Minutes – August 23, 2018, 6 PM
500 W. Santa Ana Blvd., Santa Ana CA 92701

CALL MEETING TO ORDER: 6:00 PM

The meeting was called to order by Board Co-Chair, Dr. Susan Garrett, who was filling in for Board Chairman, Dr. Sanford Otsuji.

Members Present:

Dr. Susan Garrett, Co-Chair
Norm Lester, Secretary
Karen Lester, Treasurer
Brenda Gonzalez, Member

Members Not Present

Dr. Sanford Otsuji, Chairman
Gloria Grana, Member

Staff Present

Renee Lancaster, CEO/Founder
Angie Dillon, Executive Assistant

Members Present via Conference Line:

None

Staff Present via Conference Line:

Lisa Hernandez, Principal

CONSENT CALENDAR

The Consent Calendar was presented for approval. The Consent Calendar contained the following matters:

- Minutes from the June 21, 2018, Board Meeting
- Minutes from the July 19, 2018, Board Meeting

Motion to approve the Minutes from the June 21, 2018, Board Meeting and the Minutes from the July 19, 2018, Board Meeting.

Motion: Karen Lester

Second: Norm Lester

Vote	Yes	No	Abstain
S. Garrett	X		
N. Lester	X		
K. Lester	X		
B. Gonzalez	X		

UNAUDITED ACTUALS

Karl Yoder, Chief Financial Officer of Delta Managed Solutions (DMS), and Karen Lester, Board Treasurer, presented the 2017-2018 Unaudited Actuals for the Coachella and Santa Ana campuses. Mr. Yoder reported that Coachella and Santa Ana ended the school year with surpluses and both campuses are in good shape financially. Mr. Yoder said Santa Ana has met the bond covenants ratio. Renee Lancaster, CEO, added that both campuses are expected to meet their October enrollment goal for the one-time off-schedule salary increase the Board approved at the April 3, 2018, Board Meeting. Santa Ana’s current enrollment is at 434; Coachella’s enrollment is at 236. Lisa Hernandez, Principal of the Coachella campus, noted that they have the largest freshman class they have ever had.

Motion to approve the Unaudited Actuals for NOVA Academy-Coachella.

Motion: Karen Lester **Second:** Brenda Gonzalez

Vote	Yes	No	Abstain
S. Garrett	X		
N. Lester	X		
K. Lester	X		
B. Gonzalez	X		

Motion to approve the Unaudited Actuals for NOVA Academy-Santa Ana.

Motion: Norm Lester **Second:** Karen Lester

Vote	Yes	No	Abstain
S. Garrett	X		
N. Lester	X		
K. Lester	X		
B. Gonzalez	X		

EXECUTIVE REPORT

Renee Lancaster reported that the school recently held Professional Development for all staff. Santa Ana staff received presentations on Threat Assessment (active shooter) from the Santa Ana Police Department, Positive Behavioral Intervention Systems training, and the Neuroscience of Student, Parent, and Staff Success from Julie Adams. Coachella’s Professional Development included guest speakers as well. They had active shooter training and Julie Adams presented. Lisa Hernandez reported that Coachella staff shared positive feedback and they expressed gratitude for the training. Overall, the focus was on Family and the Whole Child.

Ms. Lancaster reported that a buyer is interested in purchasing the Hemet property that was donated to the school by Dr. Donald Verleur. She will update the Board at the next board meeting.

LIMITED ASSIGNMENT PERMIT

Renee Lancaster reported that the Santa Ana campus has a new science teacher who has a biology credential and a doctorate, but she does not have a physics credential. If the Board approves for her to obtain a Limited Assignment Permit, she will be allowed to teach physics for one year.

The Coachella campus has a new science teacher who has a biology credential but not a chemistry credential. If the Board approves for her to obtain a Limited Assignment Permit, she will be allowed to teach chemistry for one year.

Motion to approve Limited Assignment Permit for NOVA Academy-Santa Ana.

Motion: Norm Lester

Second: Karen Lester

Vote	Yes	No	Abstain
S. Garrett	X		
N. Lester	X		
K. Lester	X		
B. Gonzalez	X		

Motion to approve Limited Assignment Permit for NOVA Academy- Coachella.

Motion: Karen Lester

Second: Norm Lester

Vote	Yes	No	Abstain
S. Garrett	X		
N. Lester	X		
K. Lester	X		
B. Gonzalez	X		

ANNUAL ELECTION OF OFFICERS OF THE BOARD OF DIRECTORS FOR 2018-2019

Motion to approve the current officers of the Board of Directors for 2018-2019: Dr. Sanford Otsuji as Chairman, Dr. Susan Garrett as Co-Chair, Norm Lester as Secretary, Karen Lester as Treasurer, Brenda Gonzalez as Board Member, and Gloria Grana as Board Member.

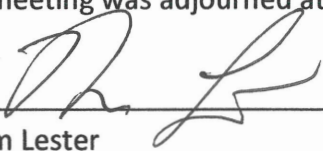
Motion: Karen Lester

Second: Brenda Gonzalez

Vote	Yes	No	Abstain
S. Garrett	X		
N. Lester	X		
K. Lester	X		
B. Gonzalez	X		

Adjournment

The meeting was adjourned at 6:50 PM.



Norm Lester